



STATE OF NEW JERSEY
DEPARTMENT OF EDUCATION

A Memo from the New Jersey Department of Education

Date: May 21, 2020
 To: Chief School Administrators, Charter School and Renaissance School Project Leads, State Agency Office of Education Directors and State Agency *IDEA* Project Directors
 Route To: School Business Administrators, *ESEA* Project Directors, *IDEA* Project Directors, *Perkins* Project Directors
 From: Martin Egan, Director
 Office of Grants Management

Important Dates for Fiscal Year 2019-2020 ESEA, IDEA and Perkins Grant Programs

Please note the following important dates and information regarding the close-out of the FY 2020 federal entitlement grant programs: *Elementary and Secondary Education Act (ESEA)*; *Individuals with Disabilities Education Act (IDEA)*; and *Carl D. Perkins Act (Perkins)*, *Secondary and Post-Secondary*.

[Guidance on the Use of Federal Funds During COVID-19](#) provides information about the use of federal funds during the COVID-19 response. The local education agency (LEA) must justify that the expense is reasonable, necessary, and allocable to the grant. Expenses must supplement, not supplant, other state and local funds that would otherwise be used to pay for the allowable activity.

Important Dates for ESEA, IDEA and Perkins Grant Programs

	Perkins Secondary	Perkins Post-Secondary	IDEA	ESEA
Project Period	July 1 – June 30	July 1 – June 30	July 1 – September 30	July 1 – September 30
Amendments due by	April 30	April 30	June 30	June 30
Reimbursement Request deadline	August 15	Federal – August 15 State – June 15	August 15	August 15
Liquidation Period Ends	September 30	September 30	September 30	October 15
Final Expenditure Reports available for input	August 15	August 15	August 30	August 30
FER Deadline	September 30	September 30	September 30	September 30

- **Amendments** – If an LEA had carryover funds (*ESEA/IDEA*) from FY 2019 and/or an additional allocation that was not included in their approved original FY 2020 application, they must do an amendment to budget these funds. LEAs are *not required* to submit amendments for changes due to the COVID-19 response.
- **Reimbursement Requests** – LEAs receiving federal entitlement grants must adhere to state and federal requirements for the timely submission of reimbursement requests. If you have not already done so, please submit reimbursement requests in the Department’s Electronic Web-Enabled Grant system ([EWEG](#)) for any and all funds that have been expended to date for these grants. The final expenditure report serves as the last reimbursement request if all funds expended have not been paid at the time the report is submitted.

One exception to this process is *Perkins Post-Secondary State* funds which must be paid before **June 30, 2020**. Final reimbursement requests for these funds must be submitted by **Tuesday, June 15, 2020**. *Perkins Post-Secondary State* funds are paid *only* through reimbursement requests; payment *cannot* be requested in a final expenditure report.

- **Final Expenditure Reports** – Final expenditure reports must be submitted for all grant programs, even if all funds have been expended and reimbursed. Final payments and carryover (*ESEA & IDEA*), if any, are calculated in these reports.

If you have questions or require additional information, please contact the Office of Grants Management at EWEGHelp@doe.nj.gov or (609) 376-9089.

c: Members, State Board of Education
Lamont O. Repollet, Ed.D., Commissioner
NJDOE Staff Statewide Parent Advocacy Network
Garden State Coalition of Schools
NJ LEE Group